Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
October 12, 2026

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the September 2026 minutes. A motion was made by Ard and seconded by Ellingson to approve the September 2026 meeting minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for September 2026 as follows:

General Fund	$ 71,560.59
Road & Bridge Fund	$ 136,211.18
Township Equipment Fund	$ 0.00
Fire Fund	$ (5,013.84)
EMS Fund	$ 4,743.72
Verizon Lease Payment	$ 102.67
Total	$ 207,604.32

Kirchenwitz made a motion to approve the September 2026 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of $7,627.37 was received during September 2026.

Bills for September: Lueders presented the bills for October 2026 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Town Hall Entrance door: Lueders asked if there was anything that could be done with the entrance door that would give it more of a ramp for people with walkers and wheelchairs to be able to get into the town hall. There have been people that have struggled to get up over the threshold of the door for voting and annual meetings. Kirchenwitz said he would reach out to the person that installed the door and ask him for suggestions.

Tow trucks for winter: Ellingson said he will call Daggett about being available for the winter if there would be a need this winter.

Snow fence put up: The Supervisors will have the snow fence up before the November meeting.

Calendar Items: October 27th there will be an EOT Association Township meeting at the Community Center in Deer Creek with a 6pm supper. General Election will be on November 3rd at the town hall from 7am – 8pm.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on November 9th, 2026, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ellingson seconded. Motion carried unanimously. The meeting adjourned at 6:18p.m.

Respectfully submitted:

Dawn Lueders, Clerk

Approved:

Justin Kirchenwitz, Chairperson

Dead Lake Township | **Claims List for Approval** | **11/10/2026**

Date Range : **10/13/2026 To 11/9/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/03/2026	Arvig	Internet monthly fee for October	10245	$128.95			
					100-49141-325-36	General Gov't Building and Plant Parking Lots	$128.95
11/09/2026	Lake Region Electric Coop	Electric Bill - October 2026	10246	$86.00			
					100-41940-381-49	General Government Buildings and Plant	$86.00
11/09/2026	MATIT	Workers Compensation Insurance for 1/1/2027 through 12/31/2027	10247	$1,406.00			
					100-49242-151-	Insurance: Commerical Package/Officer Bond	$1,406.00
11/09/2026	Lakes Area Truck Repair Inc	change and sample engine oil, lube turn table and slider, replace hyd oil filter - grader	10248	$502.52			
					201-43126-221-31	Road and Bridge Equipment	$502.52
11/09/2026	Jake's Welding LLC	lawn mowing for town hall and access; fall clean up	10249	$230.00			
					100-41940-409-46	General Government Buildings and Plant	$180.00
					100-41940-409-719	General Government Buildings and Plant	$50.00
11/09/2026	Wells Construction MN LLC	3rd ditch mowing - 16 hours @ $125 per hour; tree service - 5 hours @ 220.00	10250	$3,100.00			
					201-43101-408-	Highways, Streets & Roadways	$2,000.00
					201-43101-229-	Highways, Streets & Roadways	$1,100.00
11/09/2026	Duane E Ard	Mileage reimbursement - 138 miles @ .76	10251	$104.88			
					201-41110-331-34	Council/Town Board	$104.88
11/09/2026	Dawn M Lueders	Mileage reimbursement - 160 miles @ .76	10252	$121.60			

Date Range : **10/13/2026 To 11/9/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-41425-331-34	Clerk	$121.60
11/09/2026	Tammy M Trosdahl	Mileage reimbursement - 56 miles @ .76	10253	$42.56			
					100-41510-331-34	Treasurer	$42.56
11/09/2026	Karen Seaton	mileage reimbursement for election - 12 miles @ .76	10254	$9.12			
					100-41410-331-34	Elections	$9.12
11/09/2026	Ervin Wickham	mileage reimbursement for training and election - 8 miles @ .76	10255	$6.08			
					100-41410-331-34	Elections	$6.08
11/09/2026	David Stang	mileage reimbursement for training and election - 6 miles @ .76	10256	$4.56			
					100-41410-331-34	Elections	$4.56
11/09/2026	Rachelle Blauert	mileage reimbursement for election - 8 miles @ .76	10257	$6.08			
					100-41410-331-34	Elections	$6.08
11/09/2026	Mildred Stang	mileage reimbursement for election - 6 miles @ .76	10258	$4.56			
					100-41410-331-34	Elections	$4.56
11/09/2026	Diane L Matejka-Lund	mileage reimbursement for election - 6 miles @ .76	10259	$4.56			
					100-41410-331-34	Elections	$4.56
11/09/2026	Jocelyn Kerr	mileage reimbursement for election - 10 miles @ .76	10260	$7.60			
					100-41410-331-34	Elections	$7.60

Date Range : **10/13/2026 To 11/9/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/09/2026	Kathryn Baker	mileage reimbursement for election and return materials - 40 miles @ .76	10261	$30.40			
					100-41410-331-34	Elections	$30.40
11/09/2026	Joan Varholdt	mileage reimbursement for election - 8 miles @ .76	10262	$6.08			
					100-41410-331-34	Elections	$6.08
11/09/2026	Derene Johnsen	mileage reimbursement for election - 20 miles @ .76	10263	$15.20			
					100-41410-331-34	Elections	$15.20
11/09/2026	Megan Kirchenwitz	mileage reimbursement for election - 2 miles @ .76	10264	$1.52			
					100-41410-331-34	Elections	$1.52
11/09/2026	Internal Revenue Service	Federal Withholding November 2026	10265	$775.44			
					100-41950-175-	Tax Payments	$59.80
					100-41950-122-	Tax Payments	$255.76
					100-41950-135-	Tax Payments	$59.80
					100-41950-171-	Tax Payments	$144.32
					100-41950-174-	Tax Payments	$255.76
11/09/2026	Minnesota Revenue	State Withholding tax November 2026	10266	$99.54			
					100-41950-172-	Tax Payments	$99.54
11/09/2026	PERA	Withholding for November PERA 2026	10267	$389.48			
					100-41950-121-	Tax Payments	$208.65
					100-41950-173-	Tax Payments	$180.83
11/09/2026	Mr. D's Excavating	4 loads gravel & Bobcat work, unplug beaver culvert, 11 loads gravel, fix pot holes	10268	$4,600.00			
					201-43122-465-	Unpaved Streets	$4,600.00

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Date Range : **10/13/2026 To 11/9/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/09/2026	Hawes Septic Tank Pumping	Pumped out holding tank at Hall	10269	$140.00			
					100-43240-385-36	Waste (Refuse) Disposal	$140.00
11/09/2026	Perham Area EMS	Second half of 2026 financial contribution	10270	$11,824.42			
					230-42153-317-	Ambulance Services	$11,824.42
Total For Selected Claims				**$23,647.15**			**$23,647.15**

Dave Ellingson — Town Supervisor — 11/9/26 — Date

Duane E Ard — Town Supervisor — 11/9/26 — Date

Justin W Kirchenwitz — Town Supervisor — 11/9/26 — Date