

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
February 9, 2026

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the January 2026 minutes. A motion was made by Ard and seconded by Ellingson to approve the January 2026 meeting minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for January 2026 as follows:

General Fund	\$ 77,901.08
Road & Bridge Fund	\$ 141,939.44
Township Equipment Fund	\$ 0.00
Fire Fund	\$ 3,900.24
EMS Fund	\$ 299.91
Verizon Lease Payment	\$ <u>(492.81)</u>
Total	\$ 223,547.86

Kirchenwitz made a motion to approve the January 2026 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of \$6,682.28 was received during January 2026.

Bills for February: Lueders presented the bills for February 2026 to the Supervisors. After reviewing the bills, a motion was made by Ard and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Road Projects And Levy Discussion: Trosdahl and Lueders presented the proposed levy amounts for 2027. The funds are showing a gain in the balance. For 2027 we will still need to levy for the box re-mount of the Perham EMS ambulance since that is an expense that was approved by the Joint Powers Board before December 31st, 2025. The Supervisors discussed what options may be available for 360th regarding the tar breaking up and the different options available, of which none of them are going to be inexpensive. For now, tearing out the bad areas and returning them to gravel seems to be working, however something will need to be looked at in the future as a more permanent fix. Lueders and Trosdahl would like to keep working towards having two years' worth of expenses in the funds in case of anything unexpected coming up so the money would be available. The Supervisors agreed to go with the levy suggestions made for the annual meeting.

Website: Lueders stated that we will need to apply for a .gov domain before June of 2026. Our current website provider does not help with that. Lueders investigated what is spent for someone else to maintain our website, the little time required to maintain our website, and the actual cost that the township would incur to run the website ourselves. Lueders feels that we could save about two thirds of the cost we are currently spending by maintaining the website ourselves. The Supervisors agreed to drop our current website provider and maintain the website ourselves.

Calendar Items: EOT Association meeting is March 2nd at 1:30pm at Thumper Pond. Absentee voting will be available at the Town Hall on Saturday, March 7th from 10am until noon. Annual election will be held at the Town Hall on Tuesday, March 10th from 5pm-8pm and the Annual Township Meeting will start at 8:15pm after the voting has ceased.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on March 9th, 2026, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ellingson seconded. Motion carried unanimously. The meeting adjourned at 6:36p.m.

Respectfully submitted:



Dawn Lueders, Clerk

Approved: 

Justin Kirchenwitz, Chairperson

Date Range : 2/1/2026 To 2/28/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/04/2026	Lakes Community Cooperative	45.41 gallons of fuel for truck 2022 @ 3.499 per gallon	10093	\$158.89	201-43101-212-380	Highways, Streets & Roadways	\$158.89
02/04/2026	Lakes Community Cooperative	3.731 gallons of DEF for truck 2022 @ 2.999 per gallon	10094	\$11.19	201-43101-212-380	Highways, Streets & Roadways	\$11.19
Total For Selected Claims				\$170.08			\$170.08



Dave Ellingson Town Supervisor

3/9/26

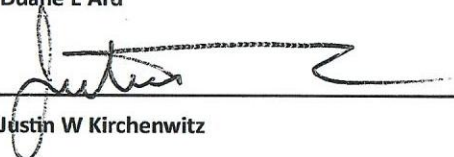
Date



Duane E Ard Town Supervisor

3/9/26

Date



Justin W Kirchenwitz Town Supervisor

3/9/26

Date

Date Range : 2/10/2026 To 3/9/2026


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/03/2026	Arvig	Internet monthly fee	10095	\$86.95	100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.95
03/05/2026	United Community Bank	loan payment for town hall	10096	\$1,000.00	285-41501-602-285-41501-612-	Financial Administration Financial Administration	\$965.93 \$34.07
03/09/2026	Column Software PBC	publish annual election and meeting notice; 2/26; 3/5	10097	\$270.52	100-41410-343-	Elections	\$270.52
03/09/2026	Otter Tail E. Cty Assoc of Township	2026 Membership Dues: EOT	10098	\$90.00	100-41901-433-61	Other General Government	\$90.00
03/09/2026	Lake Region Electric Coop	Electric Bill - February 2026	10099	\$205.97	100-41940-381-49	General Government Buildings and Plant	\$205.97
03/09/2026	Dawn M Lueders	Mileage reimbursement - 204 miles @ .725	10100	\$147.90	100-41425-331-34	Clerk	\$147.90
03/09/2026	Tammy M Trosdahl	Mileage reimbursement - 56 miles @ .725	10101	\$40.60	100-41510-331-34	Treasurer	\$40.60
03/09/2026	Internal Revenue Service	Federal Withholding March 2026	10102	\$378.86	100-41950-174-100-41950-175-100-41950-122-100-41950-135-100-41950-171-	Tax Payments Tax Payments Tax Payments Tax Payments Tax Payments	\$133.26 \$31.17 \$133.26 \$31.17 \$50.00
03/09/2026	Minnesota Revenue	State Withholding tax March 2026	10103	\$32.47	100-41950-172-	Tax Payments	\$32.47

Date Range : 2/10/2026 To 3/9/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/09/2026	PERA	Withholding for March PERA 2026	10104	\$196.00			
					100-41950-121-	Tax Payments	\$105.00
					100-41950-173-	Tax Payments	\$91.00
03/09/2026	Otter Tail County Highway Dept	Mixed Sand/Salt Inv. 7719 = 9.56 tons @ \$36.67/ton	10105	\$350.57			
					201-43101-224-42	Highways, Streets & Roadways	\$350.57
03/09/2026	Turn 2 Creative	Buy out website contract taht ends 4/11/2026	10106	\$1,800.00			
					100-41421-316-	Township Website	\$1,800.00
03/09/2026	Lakes Community Cooperative	1.953 gallons of DEF for truck 2022 @ 2.999 per gallon	10107	\$5.86			
					201-43101-212-380	Highways, Streets & Roadways	\$5.86
03/09/2026	Lakes Community Cooperative	40.763 gallons of fuel for truck 2022 @ 4.149 per gallon	10108	\$169.13			
					201-43101-212-380	Highways, Streets & Roadways	\$169.13
Total For Selected Claims				\$4,774.83			\$4,774.83


 Dave Ellingson Town Supervisor

3/9/26
 Date


 Duane E Ard Town Supervisor

3/9/26
 Date


 Justin W Kirchenwitz Town Supervisor

3/9/26
 Date