Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
August 10, 2026

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the July 2026 minutes. A motion was made by Kircehnwitz and seconded by Ard to approve the July 2026 meeting minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for July 2026 as follows:

General Fund	$ 77,608.95
Road & Bridge Fund	$ 180,800.01
Township Equipment Fund	$ 0.00
Fire Fund	$ 4,336.16
EMS Fund	$ 4,743.72
Verizon Lease Payment	$ 1,910.10
Total	$ 269,398.94

Ard made a motion to approve the July 2026 Financial Report. The second was made by Ellingson. Motion passed unanimously. Trosdahl reported that a total of $3,381.90 was received during July 2026.

Bills for August: Lueders presented the bills for August 2026 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

Govern Road, Govern Trail and 360th Street: Cullen & Imsdahl spoke with Kirchenwitz and thanked the board for all the work that has been done. They are happy so far. Kirchenwitz stated that he had contacted our attorney at MAT and was informed that the board was fine with the bidding that we have had done. They were within the rules we need to follow. The attorney also said that the policies and standards papers that were referred to at the July meeting are guidelines for the town board to go by regarding roads and are not set in stone as each Supervisor has a vote so the policies can change depending on the situation. Kirchenwitz was told we can always assess the repairs that have been done. The assessing would be to all the properties as was done originally, to all three roads, and by the process as the original assessing was done. Kirchenwitz asked Lueders to check into how that process would be done and what it would entail to do the assessing for the most recent roughly $30,000 we paid for asphalt patches.

NEW BUSINESS

Signs: There are signs that need to be installed on 340th St, by Doug Hopwoods, and on Beaver Dam Road.

Shop garage door: The door trim needs to be fixed on the garage door of the shop.

Noxious Weed Report: Ard reported that there were three spots in the township that needed attention and all three residents have taken care of the noxious weed issues.

Ditch Spraying: Kirchenwitz said that Carr's was out and sprayed the ditches last week. Kirchenwitz said the previous spraying was the three roads that the Supervisors had determined to be the most problematic. Ard stated that he feels the spraying should be done the first part of July for best results. Kirchenwitz will do some checking into another company and what they would cost for next year to compare to Carr's.

Calendar Items: Lueders stated that the primary election will be taking place on August 11th from 7am-8pm at the town hall. The MAT District 9 meeting is scheduled for August 17th at Sverdrup Town Hall beginning at 6pm.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on September 14th, 2026, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ellingson seconded. Motion carried unanimously. The meeting adjourned at 6:28p.m.

Respectfully submitted:

Dawn Lueders, Clerk

Approved:

Justin Kirchenwitz, Chairperson

Date Range : 8/11/2026 To 8/27/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/12/2026	Ron Carrlson	Gopher Bounty - 87 gophers @ $5.00	10194	$435.00			
					201-43101-454-	Highways, Streets & Roadways	$435.00
Total For Selected Claims				**$435.00**			**$435.00**

D. T. Ellingson — 9/14/26

Dave Ellingson — **Town Supervisor** — **Date**

Duane E Ard — 9/14/26

Duane E Ard — **Town Supervisor** — **Date**

Justin W Kirchenwitz — 9/14/26

Justin W Kirchenwitz — **Town Supervisor** — **Date**

Date Range : **8/11/2026 To 9/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/01/2026	Amazon	spray nozzle for hose in shop	10196	$28.98			
					201-43126-215-105	Road and Bridge Equipment	$28.98
09/01/2026	Northern Tool & Equipment	reel hose storage carriage for shop	10197	$193.26			
					201-43126-215-105	Road and Bridge Equipment	$193.26
09/03/2026	Arvig	Internet monthly fee for August	10198	$128.95			
					100-49141-325-36	General Gov't Building and Plant Parking Lots	$128.95
09/05/2026	United Community Bank	additional principal payment for town hall loan	10199	$2,865.97			
					285-41501-602-	Financial Administration	$2,865.97
09/05/2026	United Community Bank	final payment for town hall loan	10200	$998.89			
					285-41501-602- 285-41501-612-	Financial Administration Financial Administration	$987.44 $11.45
09/14/2026	City of Dent	Second half of Fire Contract 2026	10201	$9,350.00			
					225-42210-310-	Fire Administration	$9,350.00
09/14/2026	Laird Stoll	58 gophers @ $5.00	10202	$290.00			
					201-43101-454-	Highways, Streets & Roadways	$290.00
09/14/2026	Lake Region Electric Coop	Electric Bill - August 2026	10203	$70.19			
					100-41940-381-49	General Government Buildings and Plant	$70.19
09/14/2026	Wells Construction MN LLC	2nd ditch mowing - 16 hours @ $95 per hour	10204	$1,520.00			
					201-43101-408-	Highways, Streets & Roadways	$1,520.00
09/14/2026	Minnesota Association of Townships	Township dues for 2027	10205	$519.52			
					100-41901-433-60	Other General Government	$519.52

Date Range : **8/11/2026 To 9/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/14/2026	Carr's Tree Service Inc	2026 Ditch spraying in Township	10206	$5,005.00			
					201-43101-405-109	Highways, Streets & Roadways	$5,005.00
09/14/2026	Steve Nash & Sons Well Drilling	Directional drill from well to shop and install hydrant in the shop	10207	$2,956.48			
					100-41940-403-	General Government Buildings and Plant	$2,956.48
09/14/2026	Angry Beaver Tree Services LLC	storm clean up of trees on 395th Avenue	10208	$844.75			
					201-43122-229-908	Unpaved Streets	$844.75
09/14/2026	Postmaster	PO Box rent for one year unitl 9/30/2027	10209	$80.00			
					100-41901-418-	Other General Government	$80.00
09/14/2026	Jake's Welding LLC	lawn mowing for town hall and access	10210	$210.00			
					100-41940-409-46	General Government Buildings and Plant	$160.00
					100-41940-409-719	General Government Buildings and Plant	$50.00
09/14/2026	Lakes Area Truck Repair Inc	towels and glass cleaner for the shop	10211	$69.27			
					201-43126-211-	Road and Bridge Equipment	$69.27
09/14/2026	Duane E Ard	Mileage reimbursement - 168 miles @ .76	10212	$127.68			
					201-41110-331-34	Council/Town Board	$127.68
09/14/2026	Dawn M Lueders	Mileage reimbursement - 80 miles @ .76	10213	$60.80			
					100-41425-331-34	Clerk	$60.80
09/14/2026	Tammy M Trosdahl	Mileage reimbursement - 24 miles @ .76	10214	$18.24			
					100-41510-331-34	Treasurer	$18.24

Date Range : **8/11/2026 To 9/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/14/2026	Kathryn Baker	mileage reimbursement for training and election - 77 miles @ .76	10215	$58.52			
					100-41410-331-34	Elections	$58.52
09/14/2026	Rachelle Blauert	mileage reimbursement for election - 8 miles @ .76	10216	$6.08			
					100-41410-331-34	Elections	$6.08
09/14/2026	Derene Johnsen	mileage reimbursement for election - 10 miles @ .76	10217	$7.60			
					100-41410-331-34	Elections	$7.60
09/14/2026	Jocelyn Kerr	mileage reimbursement for election - 10 miles @ .76	10218	$7.60			
					100-41410-331-34	Elections	$7.60
09/14/2026	Megan Kirchenwitz	mileage reimbursement for election - 4 miles @ .76	10219	$3.04			
					100-41410-331-34	Elections	$3.04
09/14/2026	Diane L Matejka-Lund	mileage reimbursement for election - 6 miles @ .76	10220	$4.56			
					100-41410-331-34	Elections	$4.56
09/14/2026	Karen Seaton	mileage reimbursement for election - 10 miles @ .76	10221	$7.60			
					100-41410-331-34	Elections	$7.60
09/14/2026	David Stang	mileage reimbursement for training and election - 72 miles @ .76	10222	$54.72			
					100-41410-331-34	Elections	$54.72
09/14/2026	Mildred Stang	mileage reimbursement for election - 6 miles @ .76	10223	$4.56			

Date Range : **8/11/2026 To 9/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-41410-331-34	Elections	$4.56
09/14/2026	Joan Varholdt	mileage reimbursement for election - 7 miles @ .76	10224	$5.32			
					100-41410-331-34	Elections	$5.32
09/14/2026	Ervin Wickham	mileage reimbursement for training and election - 29 miles @ .76	10225	$22.04			
					100-41410-331-34	Elections	$22.04
09/14/2026	PERA	Withholding for September PERA 2026	10226	$426.87			
					100-41950-121-	Tax Payments	$228.68
					100-41950-173-	Tax Payments	$198.19
09/14/2026	Internal Revenue Service	Federal Withholding September 2026	10227	$819.15			
					100-41950-174-	Tax Payments	$256.82
					100-41950-175-	Tax Payments	$60.07
					100-41950-122-	Tax Payments	$256.82
					100-41950-135-	Tax Payments	$60.07
					100-41950-171-	Tax Payments	$185.37
09/14/2026	Minnesota Revenue	State Withholding tax September 2026	10228	$121.50			
					100-41950-172-	Tax Payments	$121.50
Total For Selected Claims				**$26,887.14**			**$26,887.14**

Date Range : 8/11/2026 To 9/14/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail

Dave Ellingson — Town Supervisor — 9/14/26 — Date

Duane E Ard — Town Supervisor — 9/14/26 — Date

Justin W Kirchenwitz — Town Supervisor — 9/14/26 — Date