

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
May 11, 2026

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Troisdahl and Dawn Lueders.

There was one visitor in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the April 2026 minutes. A motion was made by Kirchenwitz and seconded by Ard to approve the April 2026 meeting minutes. Motion passed unanimously.

Financial Report: Troisdahl reported the figures for April 2026 as follows:

General Fund	\$ 65,005.41
Road & Bridge Fund	\$ 164,338.88
Township Equipment Fund	\$ 0.00
Fire Fund	\$ 3,900.24
EMS Fund	\$ 299.91
Verizon Lease Payment	\$ <u>1,179.76</u>
Total	\$ 234,724.20

Ard made a motion to approve the April 2026 Financial Report. The second was made by Ellingson. Motion passed unanimously. Troisdahl reported that a total of \$1,656.41 was received during April 2026.

Bills for May: Lueders presented the bills for May 2026 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

Resolution for tie in election: Lueders presented the resolution for the event of a tie in a township election. The Supervisors looked over the resolution and Kirchenwitz made a motion to accept the resolution as presented. Ard seconded the motion. Motion carried unanimously.

MAT Government Town Rules Resolution: Lueders gave the Supervisors a copy of a resolution accepting the Minnesota Association of Townships Policy as the guideline to use when conducting township meetings. Ard made a motion to accept the MAT Administrative Policy and Ellingson seconded the motion. Motion carried unanimously.

Donation Request: The Supervisors looked over the list of donation requests the Township has received so far this year. Kirchenwitz made a motion to send a \$250 donation to the Otter Tail County Historical Society. Ellingson seconded the motion. Motion carried unanimously.

NEW BUSINESS

Chloride Applications: The Supervisors discussed the chloride petitions received this year. There were two new additions this year. One on Northern Lights Drive and one on Rodel Drive.

360th asphalt areas to patch: The board received a quote from Performance Paving for the asphalt repair that needs to be done on 360th up by Kawlewski's. The quote was for \$17,551 saw cut; remove old asphalt; dig out soft spots; add class 5, shape and compact gravel; and lay 2 inch base course and 1 ½ inch wear course of asphalt. Motion by Kirchenwitz and seconded by Ellingson to have Performance Paving do the repair work. Motion carried unanimously.

County Commissioner Update: Dan Bucholz, County Commissioner, was at the meeting to give an update. The County recycling program in the northeast quadrant of Otter Tail County will begin in January of 2027. Bucholz stated that there are numbers on the recycle bins and cameras in the collection trucks so if there is something other than recycling in the bin it can be tracked back to what bin it came from. Bucholz brought up that the EMS services in the County are still struggling. Ringdahl in Fergus Falls would like to consider going to Basic Life Support instead of Advanced Life Support. Zoning for Data Centers has been another topic at the Commissioner meetings. Bucholz suggested that while the data center is usually built in more populated areas that the rural areas should keep it on their radar, especially if the townships do not have a Zoning Ordinance in place.

Calendar Items: Kirchenwitz brought up that he will not be able to be at the July meeting. After discussion it was motioned by Kirchenwitz, seconded by Ellingson to set the July meeting date as July 20th at 6:00pm. Motion carried unanimously. So, the July meeting will be the third Monday instead of the second Monday.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on June 8th, 2026, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ard seconded. Motion carried unanimously. The meeting adjourned at 7:01p.m.

Respectfully submitted:



Dawn Lueders, Clerk

Approved:



Justin Kirchenwitz, Chairperson

Dead Lake Township

Claims List for Approval

6/8/2026

Date Range : 6/1/2026 To 6/8/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/03/2026	Arvig	Internet monthly fee and increasing internet speed for cameras	10142	\$253.45			
					100-49141-325-36	General Gov't Building and Plant Parking Lots	\$253.45
06/05/2026	United Community Bank	payment for town hall loan	10143	\$1,000.00			
					285-41501-602- 285-41501-612-	Financial Administration Financial Administration	\$973.49 \$26.51
06/08/2026	Otter Tail County Historical Soc	Donation for 2026	10144	\$250.00			
					100-41901-345-	Other General Government	\$250.00
06/08/2026	Menards, Inc.	RUP W & G killer concentrate 64 ounce	10145	\$344.96			
					100-41940-405-36	General Government Buildings and Plant	\$344.96
06/08/2026	Lake Region Electric Coop	Electric Bill - May 2026	10146	\$71.68			
					100-41940-381-49	General Government Buildings and Plant	\$71.68
06/08/2026	Brent Woods	clean carborator, replace spark plug & change oil on pressure washer	10147	\$54.00			
					201-43126-404-	Road and Bridge Equipment	\$54.00
06/08/2026	Performance Paving & Sealcoating, L	crack fill on Marion Lodge Rd and Tr, 395th Ave, 397th St, 360th St, Govern Rd & Tr	10148	\$17,251.00			
					201-43101-407-	Highways, Streets & Roadways	\$17,251.00
06/08/2026	Bubba's Pest Control, LLC	Pest control on outside of Township buidings	10149	\$130.00			
					100-41940-409-36	General Government Buildings and Plant	\$130.00
06/08/2026	Dawn M Lueders	Mileage reimbursement - 70 miles @ .725	10150	\$50.75			

Dead Lake Township

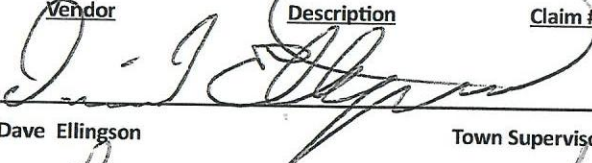


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					100-41425-331-34	Clerk	\$50.75
06/08/2026	Tammy M Trosdahl	Mileage reimbursement - 56 miles @ .725	10151	\$40.60			
					100-41510-331-34	Treasurer	\$40.60
06/08/2026	Internal Revenue Service	Federal Withholding June 2026	10152	\$990.78			
					100-41950-174-	Tax Payments	\$309.61
					100-41950-175-	Tax Payments	\$72.40
					100-41950-122-	Tax Payments	\$309.61
					100-41950-135-	Tax Payments	\$72.40
					100-41950-171-	Tax Payments	\$226.76
06/08/2026	Minnesota Revenue	State Withholding tax June 2026	10153	\$143.55			
					100-41950-172-	Tax Payments	\$143.55
06/08/2026	PERA	Withholding for June PERA 2026	10154	\$559.55			
					100-41950-121-	Tax Payments	\$299.76
					100-41950-173-	Tax Payments	\$259.79
06/08/2026	Jake's Welding LLC	lawn mowing for town hall	10155	\$160.00			
					100-41940-409-46	General Government Buildings and Plant	\$160.00
06/08/2026	Doug Kugler	2 beaver trapped on Beaver Dam Road	10156	\$150.00			
					201-42701-453-	Animal Control Expenditures	\$150.00
06/08/2026	Mr. D's Excavating	haul 20 loads of gravel	10157	\$2,380.00			
					201-43122-465-	Unpaved Streets	\$2,380.00
Total For Selected Claims				\$23,830.32			\$23,830.32

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						6/8/26	
	Dave Ellingson		Town Supervisor			Date	
						6/8/26	
	Duane B Ard		Town Supervisor			Date	
						6/8/26	
	Justin W Kirchenwitz		Town Supervisor			Date	