

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
February 10, 2025

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the January 2025 minutes. A motion was made by Kirchenwitz and seconded by Ellingson to approve the January 2025 meeting minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for January 2025 as follows:

General Fund	\$ 48,228.82
Road & Bridge Fund	\$ 82,909.80
Township Equipment Fund	\$ 24,373.34
Fire Fund	\$ 3,248.73
Verizon Lease Payment	\$ 2,475.06
Total	\$ 161,235.75

Kirchenwitz made a motion to approve the January 2025 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of \$3,060.47 was received during January 2025.

Bills for February: Lueders presented the bills for February 2025 to the Supervisors. After reviewing the bills, a motion was made by Ard and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Appoint Annual Election Judges: Lueders stated she has appointed Kathy Baker, Joci Kerr, and Shelly Blauert as election judges for the annual election on March 11th. A motion was made by Kirchenwitz and seconded by Ellingson to accept the judges appointed. Motion carried unanimously.

Levy Discussion: The Supervisors will think about any items, possible road projects and such that are coming up for the township and will discuss the levy at the February meeting.

Joint Powers Board meeting: Ard reported on the Joint Powers Board January meeting for Perham Area EMS. There was discussion on creating a special taxing district to fund the Perham Area EMS. There were three options presented. Option 1 would leave the structuring the same as it currently is with the towns and townships that make up the Joint Powers Board responsible for levying each year the amount needed to fund the Perham Area EMS. Option 2 would still require the Joint Powers Board to set the budget and the townships to levy the amount necessary. This option would include all properties (real and personal) in the Joint Powers

Joint Powers Board meeting (cont.): Board member jurisdictions. This option includes all businesses. Businesses are not included in the current format. The amount approved will be sent to the County Auditor to be placed on the property tax statements for the property owners. The Joint Powers Board would retain the ambulance license and oversight. With Option 3 the Perham Area EMS budget would be submitted to the County Commissioners for approval. The budget would then be allocated to all properties (real and personal) in the whole area that Perham Area EMS services and would appear on the property tax statements from the County. The Joint Powers Board would no longer retain the ambulance license and oversight. The information is available so it can be brought up at the Annual township meeting. The vote will be at the April Joint Powers Board meeting. Ard currently feels that Dead Lake Township should support Option 3 where everyone pays their fair share, or the township should consider opting out.

Lake Region Electric: A letter was received from Lake Region to ask for permission to place an underground electric distribution line along 397th Street. The work would take place in Section 1. Kirchenwitz made a motion to approve the request from Lake Region Electric and Ard seconded the motion. The motion carried unanimously.

Beaver Dam Road: Kirchenwitz brought up that along Beaver Dam Road, the snow is starting to pile up and if there is one or two more snowfalls soon the snow will have to be pushed back because the snowplow will not be able to push it as far as it needs to be. The Supervisors decided that if that is necessary for Kirchenwitz to contact someone to come in and push back the snow as needed.

Public Access: Kirchenwitz stated that he had received calls about the poor shape of the public boat access. Kirchenwitz looked at the access and the ice has pushed up the shore from underneath and the landing area is in bad shape. Years ago, the Minnesota DNR stated that if the township bought a dock for the landing, they would put the dock in and take it out every year and provide concrete boat ramp materials.

Gravel Quote: Kirchenwitz received a quote from North Central Inc. for hauling gravel for the township from the township pit. His quote was \$4.02 per ton. Kirchenwitz made a motion to use North Central Inc. for the larger projects of hauling gravel in the township and to use Mr. D's Excavating for the smaller projects in the township for 2025. The motion was seconded by Ard and carried unanimously.

Tree Removal and Brushing Quote: Kirchenwitz received a quote from Wells Construction MN for tree removal and brushing within the township. Their quote was for \$225.00 per hour which would include 2-4 guys, one boom truck and a chipper. A motion was made by Ard to accept the quote from Wells Construction MN. The motion was seconded by Kirchenwitz and the motion carried unanimously.

Ditch Mowing Quote: Kirchenwitz received a quote from Wells Construction MN for ditch mowing within the township. Their quote was for \$95.00 per hour. A motion was made by Ard and seconded by Kirchenwitz to accept the quote from Wells Construction MN. Motion carried unanimously.

Calendar Items: East Otter Tail Township Association meeting is on March 3rd at 1:30 at Thumper Pond. Absentee ballots are available and in-person absentee voting will be on Saturday, March 8th from 10am-Noon at the Town Hall. The Board of Canvass will meet immediately after the Annual meeting.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

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February 10, 2025

The next regular Board Meeting will be held at 6:00 p.m. on March 10th, 2025, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ellingson seconded. Motion carried unanimously. The meeting adjourned at 6:50p.m.

Respectfully submitted:


Dawn Lueders, Clerk

Approved:


Justin Kirchenwitz, Chairperson

Date Range : 2/11/2025 To 3/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/03/2025	Arvig	Internet monthly fee	9877	\$86.95	100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.95
03/05/2025	United Community Bank	loan payment for February	9878	\$1,000.00	285-41501-602- 285-41501-612-	Financial Administration Financial Administration	\$911.27 \$88.73
03/10/2025	Lake Region Electric Coop	Electric Bill - February 2025	9879	\$234.05	100-41940-381-49	General Government Buildings and Plant	\$234.05
03/10/2025	Brian's Repair & Tire Service	replace tire on yellow snowplow truck #600	9880	\$1,525.64	201-43126-222-600	Road and Bridge Equipment	\$1,525.64
03/10/2025	Lakes Area Truck Repair Inc	fixed ground pin on headlights, replace hood spotting mirror for wing, add hyd fluid #600	9881	\$573.89	201-43126-221-600	Road and Bridge Equipment	\$573.89
03/10/2025	Tammy M Trosdahl	Mileage reimbursement - 56 miles @.70	9882	\$39.20	100-41510-331-34	Treasurer	\$39.20
03/10/2025	Dawn M Lueders	Mileage reimbursement - 242 miles @.70	9883	\$169.40	100-41425-331-34	Clerk	\$169.40
03/10/2025	Column Software PBC	publish annual election and meeting notice; 2/27; 3/6	9884	\$112.34	100-41410-343-	Elections	\$112.34
03/10/2025	Internal Revenue Service	Federal Withholding March 2025	9885	\$461.52	100-41950-122- 100-41950-174- 100-41950-135-	Tax Payments Tax Payments Tax Payments	\$159.25 \$159.25 \$37.25

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-41950-175-	Tax Payments	\$37.25
					100-41950-171-	Tax Payments	\$68.52
03/10/2025	Minnesota Revenue	State Withholding tax March 2025	9886	\$43.16			
					100-41950-172-	Tax Payments	\$43.16
03/10/2025	PERA	Withholding for March PERA 2025	9887	\$255.99			
					100-41950-173-	Tax Payments	\$118.85
					100-41950-121-	Tax Payments	\$137.14
03/10/2025	Justin W Kirchenwitz	flag for town hall	9888	\$50.74			
					100-41940-810-36	General Government Buildings and Plant	\$50.74
Total For Selected Claims				\$4,552.88			\$4,552.88



Dave Ellingson

Town Supervisor

3/10/25

Date



Duane E Ard

Town Supervisor

3/10/25

Date



Justin W Kirchenwitz

Town Supervisor

3/10/25

Date