

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes

September 8, 2025

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the August 2025 minutes. A motion was made by Ard and seconded by Ellingson to approve the August 2025 meeting minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for August 2025 as follows:

General Fund	\$ 59,732.61
Road & Bridge Fund	\$ 80,346.83
Township Equipment Fund	\$ 24,643.41
Fire Fund	\$ 4,849.91
EMS Fund	\$ 22,592.34
Verizon Lease Payment	\$ 52.47
2022 Western Star Plow Truck	\$ 0.00
Total	\$ 192,217.57

Kirchenwitz made a motion to approve the August 2025 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of \$9,863.31 was received during August 2025.

Bills for September: Lueders presented the bills for September 2025 to the Supervisors. After reviewing the bills, a motion was made by Ard and seconded by Kirchenwitz to approve the bills as presented. Motion passed unanimously. Ard and Kirchenwitz approved all bills, with Ellingson abstaining on the bill for Lakes Area Truck Repair. Motion passed. Ellingson will sign the paperwork for Conflict of Interest for Lakes Area Truck Repair because he is an employee, and the paperwork will be on file with the Clerk.

OLD BUSINESS

Fire Extinguisher Inspections: Lueders reported that the fire extinguishers did not get inspected when Summit said they would be here. Lueders will reach out to them again to get Summit here. The Supervisors discussed finding another company that would be able to inspect our extinguishers for next year and see what the cost would be. Kirchenwitz raised the question of replacing the extinguishers instead of inspecting them and the cost involved. Ard stated that we could probably go two or three years and replace the extinguishers and not have them inspected. Ard will check with a company he knows of that does the inspections.

NEW BUSINESS

Ditch Mowing: Wells Construction MN is currently mowing the ditches in the township. The Supervisors discussed maybe having them mowed one more time this year in late October or November after freeze up and before the snow starts so the ditches are good for the winter, if the mowing is necessary. Wells Construction MN told Kirchenwitz that the ditch mowing down by the lake could always be done later in the fall if nothing else needed mowing to help with the snow drifting on the road over the winter.

Ratification of Joint Powers Amendments: The Joint Powers Board wants to change a couple of amendments in their Perham Area EMS Joint Powers Agreement. The board has been asked to sign and approve them. After discussion, the Supervisors decided not to sign the ratifications since Dead Lake Township has opted out of the Joint Powers Board already.

Calendar Items: There were no calendar items.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on October 13th, 2025, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ard seconded. Motion carried unanimously. The meeting adjourned at 6:11p.m.

Respectfully submitted:



Dawn Lueders, Clerk

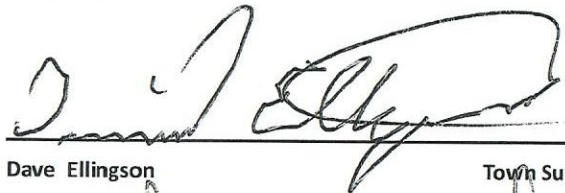
Approved:



Justin Kirchenwitz, Chairperson

Date Range : 9/9/2025 To 9/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/10/2025	Ron Carlson	79 gophers @\$5.00	10001	\$395.00			
					201-43101-454-	Highways, Streets & Roadways	\$395.0
Total For Selected Claims				\$395.00			\$395.0



Dave Ellingson

Town Supervisor

10/13/25

Date

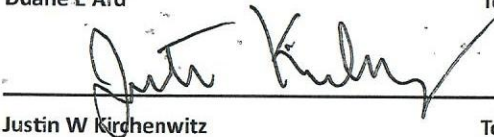


Duane E Ard

Town Supervisor

10/13/25

Date



Justin W Kirchenwitz

Town Supervisor

10/13/25

Date

Date Range : 9/9/2025 To 10/13/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/03/2025	Arvig	Internet monthly fee	10003	\$86.95	100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.9
10/05/2025	United Community Bank	loan payment for October	10004	\$1,000.00	285-41501-602- 285-41501-612-	Financial Administration Financial Administration	\$937.8 \$62.1
10/13/2025	Menards, Inc.	rubber air hose; needle nose lock plier; snowfence posts and red snowfence	10005	\$1,429.27	201-43101-391- 201-43126-215-105	Highways, Streets & Roadways Road and Bridge Equipment	\$1,370.3 \$58.8
10/13/2025	Lake Region Electric Coop	Electric Bill - September 2025	10006	\$56.83	100-41940-381-49	General Government Buildings and Plant	\$56.8
10/13/2025	Wells Construction MN LLC	tree service - July; ditchmowing July, August & September	10007	\$5,340.00	201-43101-447- 201-43101-408-	Highways, Streets & Roadways Highways, Streets & Roadways	\$1,350.0 \$3,990.0
10/13/2025	Jakes's Welding, LLC	mowing town hall lawn & Dead Lake Access	10008	\$210.00	100-41940-409-46 201-43101-404-117	General Government Buildings and Plant Highways, Streets & Roadways	\$160.0 \$50.0
10/13/2025	Darrell Hatlevig	22 pairs of gopher feet @ \$5.00 a pair	10009	\$110.00	201-43101-454-	Highways, Streets & Roadways	\$110.0
10/13/2025	PERA	Withholding for October PERA 2025	10012	\$333.48	100-41950-121- 100-41950-173-	Tax Payments Tax Payments	\$178.6 \$154.8

Date Range : 9/9/2025 To 10/13/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/13/2025	Minnesota Revenue	State Withholding tax October 2025	10013	\$92.05			
					100-41950-172-	Tax Payments	\$92.05
10/13/2025	Internal Revenue Service	Federal Withholding October 2025	10014	\$637.33			
					100-41950-174-	Tax Payments	\$202.24
					100-41950-175-	Tax Payments	\$47.30
					100-41950-122-	Tax Payments	\$202.24
					100-41950-135-	Tax Payments	\$47.30
					100-41950-171-	Tax Payments	\$138.25

Total For Selected Claims

\$9,295.91

\$9,295.91



Dave Ellingson

Town Supervisor

10/13/25

Date

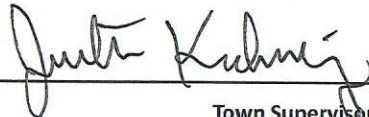


Duane E Ard

Town Supervisor

10/13/25

Date



Justin W Kirchenwitz

Town Supervisor

10/13/25

Date