

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes
January 13, 2025

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were no visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the November 2024 minutes. A motion was made by Ard and seconded by Ellingson to approve the November 2024 Meeting Minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for December 2024 as follows:

General Fund	\$ 51,839.68
Road & Bridge Fund	\$ 85,569.59
Township Equipment Fund	\$ 24,240.97
Fire Fund	\$ 3,179.86
Verizon Lease Payment	\$ 1,962.05
Total	\$ 166,792.15

Kirchenwitz made a motion to approve the December 2024 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of \$18,068.51 was received during November & December 2024.

Bills for November: Lueders presented the bills for December 2024 & January 2025 to the Supervisors. After reviewing the bills, a motion was made by Kirchenwitz and seconded by Ellingson to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

Appoint Annual Election Judges: Lueders stated she has appointed Kathy Baker, Joci Kerr, and Shelly Blauert as election judges for the annual election on March 11th. A motion was made by Kirchenwitz and seconded by Ellingson to accept the judges appointed. Motion carried unanimously.

Levy Discussion: The Supervisors will think about any items, possible road projects and such that are coming up for the township and will discuss the levy at the February meeting.

Joint Powers Board special meeting: The Joint Powers Board for Perham EMS had a special meeting to discuss and vote on funding that could be received for the purpose of a SPRINT car. This would be a vehicle that would be manned in various towns that aren't currently near an ambulance service. There is no added cost to the Joint Powers townships as this is a grant that will be paying all the expenses. The Joint Powers Board voted and approved the purchase of the vehicle for the SPRINT program to be pursued.

January 13, 2025

Calendar Items: Absentee ballots will be available February 7th. The Board of Audit will meet immediately after the February meeting. East Otter Tail Township Association meeting is on March 3rd at 1:30 at Thumper Pond.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on February 10th, 2025, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ard seconded. Motion carried unanimously. The meeting adjourned at 6:41p.m.

Respectfully submitted:


Dawn Lueders, Clerk

Approved:


Justin Kirchenwitz, Chairperson

Date Range : 1/5/2025 To 2/5/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/17/2025	Kurt Jorgenson	air hammer - long barrel	9860	\$419.99	201-43126-240-	Road and Bridge Equipment	\$419.99
Total For Selected Claims				\$419.99			\$419.99

Dave Ellingson

Town Supervisor

2/10/25

Date

Duane E. Ard

Town Supervisor

2/10/25

Date

Justin W Kirchenwitz

Town Supervisor

2/10/25

Date

Date Range : 1/1/2025 To 1/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/15/2025	Mac's	bolts for plow truck	9836	\$6.19			
					201-43126-221-600	Road and Bridge Equipment	\$6.19
01/23/2025	Main Street Checks	deposit slips	9856	\$36.96			
					100-41510-203-	Treasurer	\$36.96
01/29/2025	Tax1099	1099 forms and 1096 form for 2024	9857	\$5.80			
					100-41901-203-	Other General Government	\$5.80
01/29/2025	Tax1099	W3 and W2 forms for 2024	9858	\$73.20			
					100-41901-203-	Other General Government	\$73.20
01/30/2025	Postmaster	stamps	9859	\$101.00			
					100-41901-322-104	Other General Government	\$101.00
Total For Selected Claims				\$223.15			\$223.15


 Dave Ellingson

Town Supervisor

 2/10/25
 Date


 Duane E Ard

Town Supervisor

 2/10/25
 Date


 Justin W Kirchenwitz

Town Supervisor

 2/10/25
 Date




Date Range : 1/14/2025 To 2/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/03/2025	Arvig	Internet monthly fee	9861	\$86.95	100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.95
02/05/2025	United Community Bank	loan payment for February	9862	\$1,000.00	285-41501-602-285-41501-612-	Financial Administration Financial Administration	\$902.33 \$97.67
02/06/2025	Amazon	labels for absentee ballot envelopes	9863	\$11.80	100-41901-202-	Other General Government	\$11.80
02/02/2025	Lakes Community Cooperative	Yellow truck; 32.73 gal @ \$3.749	9864	\$122.64	201-43101-212-600	Highways, Streets & Roadways	\$122.64
02/07/2025	Lakes Community Cooperative	Yellow truck; 20.293 gal @ \$3.749	9865	\$76.08	201-43101-212-600	Highways, Streets & Roadways	\$76.08
02/08/2025	Lakes Community Cooperative	Yellow truck; 35.317 gal @ \$3.749	9866	\$132.40	201-43101-212-600	Highways, Streets & Roadways	\$132.40
02/10/2025	Victor Lundeen Company	Township Treasurer -Printer ready checks	9867	\$424.00	100-41501-203-	Financial Administration	\$424.00
02/10/2025	Minnesota Benefit Association	group term life insurance annual billing for Officers	9868	\$405.00	100-41901-133-56	Other General Government	\$405.00
02/10/2025	Duane Ard	Mileage reimbursement - 40 miles @.70	9869	\$28.00	201-41110-331-34	Council/Town Board	\$28.00
02/10/2025	Tammy Trosdahl	Mileage reimbursement - 192 miles @.70	9870	\$134.40	100-41510-331-34	Treasurer	\$134.40

Date Range : 1/14/2025 To 2/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/10/2025	Dawn Lueders	Mileage reimbursement - 214 miles @.70	9871	\$149.80			
					100-41425-331-34	Clerk	\$149.80
02/10/2025	PERA	Withholding for February PERA 2025	9872	\$375.53			
					100-41950-121- 100-41950-173-	Tax Payments Tax Payments	\$201.18 \$174.35
02/10/2025	Internal Revenue Service	Federal Withholding February 2025	9873	\$697.31			
					100-41950-174- 100-41950-135- 100-41950-175- 100-41950-171- 100-41950-122-	Tax Payments Tax Payments Tax Payments Tax Payments Tax Payments	\$224.58 \$52.53 \$52.53 \$143.09 \$224.58
02/10/2025	Minnesota Revenue	State Withholding tax February 2025	9874	\$83.05			
					100-41950-172-	Tax Payments	\$83.05
02/10/2025	Lake Region Electric Coop	Electric Bill - January 2025	9875*	\$314.64			
					100-41940-381-49	General Government Buildings and Plant	\$314.64
02/08/2025	Lakes Community Cooperative	Red truck; 29.321 gal @ \$3.749	9876	\$109.92			
					201-43101-212-38	Highways, Streets & Roadways	\$109.92
Total For Selected Claims				\$4,151.52			\$4,151.52

Date Range : 1/14/2025 To 2/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
						2/10/25	
	Dave Ellingson		Town Supervisor			Date	
						2/10/25	
	Duane E. Ard		Town Supervisor			Date	
						2/10/25	
	Justin W. Kirchenwitz		Town Supervisor			Date	