

Dead Lake Township
PO Box 54
Richville, MN 56576

Dead Lake Township Monthly Meeting Minutes

July 14, 2025

At 6:00 p.m., the meeting of Dead Lake Township Board of Supervisors was called to order by Supervisor Chairperson Kirchenwitz.

Present: Justin Kirchenwitz, Dave Ellingson, Duane Ard, Tammy Trosdahl and Dawn Lueders.

There were two visitors in the audience. (see attached sheet)

The Pledge of Allegiance was recited by those present.

Monthly Meeting Minutes: Supervisors reviewed the June 2025 minutes. A motion was made by Kirchenwitz and seconded by Ellingson to approve the June 2025 meeting minutes. Motion passed unanimously.

Financial Report: Trosdahl reported the figures for June 2025 as follows:

General Fund	\$ 63,119.61
Road & Bridge Fund	\$ 148,117.27
Township Equipment Fund	\$ 24,643.41
Fire Fund	\$ 4,849.91
EMS Fund	\$ 22,592.34
Verizon Lease Payment	\$ 1,540.02
2022 Western Star Plow Truck	\$ 0.00
Total	\$ 264,862.56

Kirchenwitz made a motion to approve the June 2025 Financial Report. The second was made by Ard. Motion passed unanimously. Trosdahl reported that a total of \$1,801.92 was received during June 2025.

Bills for June: Lueders presented the bills for July 2025 to the Supervisors. After reviewing the bills, a motion was made by Ard and seconded by Kirchenwitz to approve the bills as presented. Motion passed unanimously.

OLD BUSINESS

Right-Of-Way Alteration Requests: The board discussed the approach and boring requests from Quincey Faul for John and Wanda Krom and Rick and Diana Snelgrove. A motion was made by Kirchenwitz and seconded by Ard to approve the boring of the sewer project for Krom's under 397th Street. Motion carried unanimously. Ard made the motion and Ellingson seconded to approve the request from Snelgroves for extending the current approach and for boring electric service under South Marion Drive. Motion carried unanimously. The Supervisors also discussed adding gravel in the spring in front of Snelgrove's house and will talk to Rush Lake about the possibility of adding gravel to the whole road.

NEW BUSINESS

Ditch mowing: Ard had suggested that the mowing be done before the spraying. Kirchenwitz saw Carr's out spraying without notifying the Supervisors. Wells Construction MN already had their mower here and were ready to start. Wells Construction MN will wait about 10 days before mowing the ditches and will then get the mowing done.

Road concern for Alice Drive: Kaie Buendiger and Theresa Conway were at the meeting to discuss Alice Drive. Both Buendiger and Conway attended the Rush Lake Township meeting and were told that Alice Drive falls into Dead Lake Township jurisdiction. They stated the road needs some gravel to fill the potholes and to have the road graded. Kirchenwitz and Ellingson explained that Alice Drive is a private drive and that the township has no jurisdiction over hauling gravel or blading. Kirchenwitz also asked Buendiger and Conway what township is listed on their property tax statement from the County. They both stated that Rush Lake is listed on their property tax statement. Kirchenwitz apologized for wasting their time but stated that they would have to go back and talk to Rush Lake Township. Ard stated that if they wanted to, Buendiger and Conway could go through the process to request that Alice Drive become a township road. Ard stated that the process, however, would include bringing Alice Drive up to township road specifications; getting petitions signed, and meetings for the Township to consider accepting Alice Drive as a township road. Buendiger and Conway thanked the Supervisors for their input and time.

Noxious Weeds Report: Ard stated that he has been in contact with four individuals in the township about their noxious weeds. Three of them have taken care of the noxious weeds and the fourth person is working on it. Ard will check back to make sure the noxious weeds are taken care of.

Calendar Items: There were no calendar items.

Housekeeping Items: There were no housekeeping items.

The mail received was laid out for the Supervisors to look at if they wanted.

The next regular Board Meeting will be held at 6:00 p.m. on August 11th, 2025, at the Dead Lake Township Hall.

Having no further Township business to conduct, Kirchenwitz motioned to adjourn the meeting. Ard seconded. Motion carried unanimously. The meeting adjourned at 6:29p.m.

Respectfully submitted:



Dawn Lueders, Clerk

Approved:



Justin Kirchenwitz, Chairperson

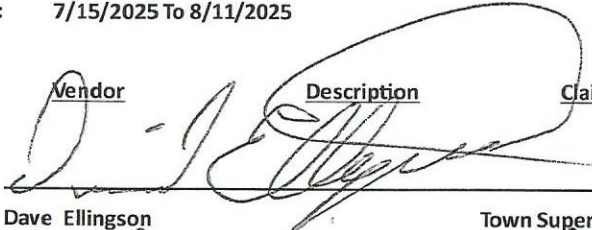


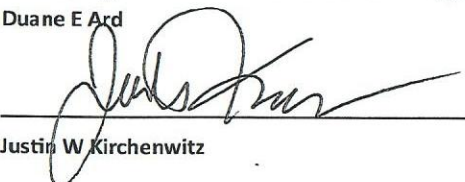
Date Range : 7/15/2025 To 8/11/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/21/2025	Postmaster	stamps	9966a	\$78.00	100-41901-322-104	Other General Government	\$78.00
08/03/2025	Arvig	Internet monthly fee	9968	\$86.95	100-49141-325-36	General Gov't Building and Plant Parking Lots	\$86.95
08/05/2025	United Community Bank	loan payment for August	9969	\$1,000.00	285-41501-602- 285-41501-612-	Financial Administration Financial Administration	\$934.13 \$65.87
08/11/2025	Lake Region Electric Coop	Electric Bill - July 2025	9972	\$62.14	100-41940-381-49	General Government Buildings and Plant	\$62.14
08/11/2025	JH Signs & Designs, Inc	RTA sign patches	9973	\$20.00	201-43101-224-102	Highways, Streets & Roadways	\$20.00
08/11/2025	Lakes Community Cooperative	LP fill beyond contract amount	9974	\$150.20	100-41940-217-43	General Government Buildings and Plant	\$150.20
08/11/2025	Minnesota Unemployment Insurance Fu	Unemployment Benefit Paid to Randolph Knaust - Quarter 2 of 2025	9975	\$912.00	201-49241-142-	Insurance - Unemployment	\$912.00
08/11/2025	Minnesota Association of Townships	Township dues for 2026	9976	\$517.60	100-41901-433-60	Other General Government	\$517.60
08/11/2025	Ziegler Cat	Grader: Filter, Lube Filter, Element and Screen	9977	\$151.36	201-43126-221-31	Road and Bridge Equipment	\$151.36
08/11/2025	Kris Engineering, Inc	130 teeth for grader	9978	\$939.10	201-43126-221-31	Road and Bridge Equipment	\$939.10

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08/11/2025	Postmaster	500 pre-stamped envelopes with return address printed	9979	\$468.30			
					100-41901-322-104	Other General Government	\$468.30
08/11/2025	PERA	Withholding for August PERA 2025	9980	\$229.88			
					100-41950-121-	Tax Payments	\$123.15
					100-41950-173-	Tax Payments	\$106.73
08/11/2025	Internal Revenue Service	Federal Withholding August 2025	9981	\$449.14			
					100-41950-174-	Tax Payments	\$141.48
					100-41950-175-	Tax Payments	\$33.09
					100-41950-122-	Tax Payments	\$141.48
					100-41950-135-	Tax Payments	\$33.09
					100-41950-171-	Tax Payments	\$100.00
08/11/2025	Minnesota Revenue	State Withholding tax August 2025	9982	\$62.34			
					100-41950-172-	Tax Payments	\$62.34
08/11/2025	Jakes's Welding, LLC	mowing town hall lawn & cleanup Dead Lake Access	9983	\$280.00			
					100-41940-409-46	General Government Buildings and Plant	\$160.00
					201-43101-444-117	Highways, Streets & Roadways	\$120.00
Total For Selected Claims				\$5,407.01			\$5,407.01

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						8/11/25	
	Dave Ellingson		Town Supervisor			Date	
						8/11/25	
	Duane E Ard		Town Supervisor			Date	
						8/11/25	
	Justin W Kirchenwitz		Town Supervisor			Date	